



**PANSKURA BANAMALI
COLLEGE**

**ANNUAL QUALITY ASSURANCE
REPORT 2016-17**

**BY IQAC
2016-17**

Part-A

Institution Details

The Annual Quality Assurance Report (AQAR) of the IQAC 2016-2017

Part–A

I. Details of the Institution

1.1 Name of the Institution	PANSKURA BANAMALI COLLEGE
1.2 Address Line 1	KANAKPUR
Address Line 2	PO-PANSKURA R.S.
City/Town	PANSKURA
State	WEST BENGAL
Pin Code	721152
Institution e-mail address	Principal.pbc@gmail.com
Contact Nos.	03228252222,+919434453188
Name of the Head of the Institution:	PROF.(DR.) NANDAN BHATTACHARYYA
Tel. No. with STD Code:	03228-252222
Mobile:	+919434453188
Name of the IQAC Co-ordinator:	Dr. Nirmalya Das
Mobile:	+91- 9433382512
IQAC e-mail address:	iqac.pbca@gmail.com

1.3 **NAAC Track ID** (Forex.MHCOGN18879): **WBCOGN12096****NAAC Executive Committee No. & Date:****EC/35/053; February 28, 2005**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.4 Website address:

panskurabanamalicollege.org

Web-link of the AQAR:

<http://www.panskurabanamalicollege.org/AQAR2016-17.pdf>For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	85.25	2005	5 YEARS
2	2 nd Cycle	A		2016	5 YEAR

1.6 **Date of Establishment of IQAC:DD/MM/YYYY**

19-10-2015

1.7 **AQAR for the year (for example 2010-11)****2016-2017**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. **AQAR2011-12 submitted on 30/12/2015**
- ii. **AQAR2012-13 submitted on 30/12/2015**
- iii. **AQAR2013-14 submitted on 30/12/2015**
- iv. **AQAR2014-15 submitted on 30/12/2015**
- v. **AQAR 2015-16 submitted on 30/12/2016**
- vi. **AQAR 2016-17 submitted on 27/07/2017**

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others: (Specify)

DDE (VU), NSOU study center

1.11 Name of the Affiliating University (*for the Colleges*) **VIDYASAGAR UNIVERSITY**

1.12 Special status conferred by Central/State Government--UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/ Central Govt. /University **Academic Autonomy for PG Course**

University with Potential for excellence **NO** UGC-CPE **NO**

DST Star scheme **NO** UGC-CE **NO**

UGC-Special Assistance Programme DST-FIST **Sanctioned**

UGC-Innovative PG programmes **NO** Any other (*Specify*) **BOOST, WBDBT**

UGC-COP Programmes **NO**

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="9"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="4"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="4"/>
2.6 No. of another stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text" value="3"/>
2.9 Total No of members	<input type="text" value="25"/>
2.10 No. of IQAC meetings held	<input type="text" value="4"/>
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="9"/> Faculty TC meeting 3
Non-Teaching Staff	<input type="text" value="3"/> Students <input type="text" value="2"/> Alumni <input type="text" value="1"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="0"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- One-day seminar on “Institutional Quality Development.”
- One-day workshop on ‘Quality of service and techniques’ with Non-teaching staff members.
- One-day workshop on “Career Development Programme.”
- One-day seminar on “Awareness on Thalassemia.”

2.14 Significant Activities and contributions made by IQAC

- Introduction of M. P. Ed. Course from the session 2016-2017
- Development of PG laboratories mainly for Chemistry, Physics, Geography and Computer Science.
- Construction of new toilets with the financial assistance of Indian Oil Corporation (Haldia Unit) at Vidyasagar Bhawna.
- Arrangement of new teacher's room for PG departments at Golden Jubilee building.
- Purchase of computers, books for central library, instruments for both UG and PG laboratories as required for the various courses.
- Preparation of course files for class teaching which meets need of the study material of the students.
- Mentor-mentee programme for both UG & PG students.
- Continuation of online feedback and course completion feedback from students.
- More initiatives have been taken to engage the students in community service and environmental awareness activities through NSS programme.
- Maintenance and repairing works of the college building.
- Proposal to Haldia Development Authority for construction work has been sanctioned.
- Continuation of NCC programme. Sensitization programme organized by IQAC for students, staff and teachers for Institutional Autonomy.
- Student engagement in "Swachha Bharat" programme on regular basis.

2.15 *Plan of Action by IQAC/Outcome*

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year.

- The IQAC members meet periodically and discuss various issues relating to curriculum changes and progress of the institution to keep at par with the current needs and implementation of changes as per UGC mandates.
- IQAC follows up departmental activities as scheduled at the starting of academic session. Monitoring of departmental activities by the Academic subcommittee for overall academic development through preparation of class routine, course file and student's feedback system.
- Through research committee the IQAC of the college inform the faculty members in preparing the future plans for seminars/workshop and research proposals for funds from various statutory bodies like ICSSR, UGC, DST and DBT.
- The IQAC placed various plans in the meetings for Planning, Evaluation & UGC Committee, Board of Studies and Academic Council for approval and that has to be placed in the Governing Body meeting for its implementation.
- The IQAC always monitored the academic status of the college and suggest different short term plans and emergency basis requirements for academic developments of the students.
- The IQAC introduces various rules and regulations, and co-curricular programmes as per MHRD, UGC, Higher Education Department of Govt. of West Bengal and Vidyasagar University through different functional committees of the college.
- The IQAC plans for the submission of application of Institutional Autonomy to UGC as recommended by the NAAC peer team.
- Preparation of new CBCS syllabus as per UGC guideline for both UG and PG courses for academic autonomy.

- The IQAC plans for the submission of application to RUSA for financial grants with the help of Establishment subcommittee of the college.
- The IQAC prepared necessary documents for DBT Star College Programme for the department of Chemistry, Mathematics, Computer Science, Geography and Microbiology.
- In consultation with the faculty members and NTS the IQAC Co-coordinator prepare the AQAR and place it before the college Governing Body for verification. The Governing Body finalizes the Annual Quality Assurance Report for publication.

Plan of Action	Achievements
Curriculum Aspect	<ol style="list-style-type: none"> 1. Achieved the permissions from NCTE & Vidyasagar University for introducing M.P. Ed course from the session 2016-2017 and after necessary arrangements the course has been started with 40 students. 2. Introduction of “end note” software for project report formatting in the central library. 3. Uploading of PG dissertation through library website of the college. 4. Departmental discussion regarding introduction of CBCS at UG Science by Vidyasagar University from the session 2017-18. 5. The BOS of all PG Departments regularly discussed the academic affairs mainly progression of syllabus, invitation of senior academicians from various institute and preparation of examination related activities. 6. BOS members of UG departments are regularly attached with members of Vidyasagar university for academic discussions and implementation of changes as per UGC guidelines. 7. IQAC and academic subcommittee have been discussed with the faculty members of all the department regarding implementation of CBCS at UG level (science) from the session 2017-18 as per notification of Vidyasagar university 8. A two-day National Level workshop was organized in the college to discuss the newly framed curriculum of B. Ed & B. P. Ed under the new regulations 2014 of NCTE in collaboration with Sevayatan Sikshan Mahavidyalaya.

Teaching learning evaluation	<ol style="list-style-type: none"> 1. Eminent academicians are invited from different universities and research institutes for taking classes and seminar lectures in the PG departments. 2. Regular Feedback taken through online system from students to improves the academic system of the college. 3. Continuation of course files system. 4. Student feedbacks have been analyzed to improve the teaching quality
Research consultancy & extension	<ol style="list-style-type: none"> 1. Teachers including the Principal are actively engaged in research project work funded by DST, DBT and UGC, CSIR. 2. Consultancy is being encouraged. 3. Responsive Research Project entitled “Globalization and Social Exclusion from Development Programmes: A Study on West Bengal on the Basis of Different Casts” has been sanctioned by Indian Council of Social Science Research to Dr. Sugata Sen of Economics Department. Total Cost for the Project is Rs. 5, 60,000. 4. UGC Minor Research project has been sanctioned by UGC to Dr. Asutosh Sarkar of History Department. 5. Underground water lifting pump for supply of drinking water to neighboring wards of the Panskura Municipality is allowed to be installed in the college campus. 6. Students of Economics Department engaged in collecting information for Dept. Statistics and Applied Economics Govt. of India & WB, from Purba Medinipur District under “earn while you learn” programme of the college. 7. Three NSS units of the college actively working on social extension services. NSS Unit and NCC cadets are actively engaged in community service through Swachha Bharat programme. 8. The students of NSS units encourages the economically backward families to enrolled in “Ujjwala Gas Project” for clean environment. 9. NSS units of the college have arranged Environment Awareness programme in the neighboring schools to increase the ideas of sustainable environment. 10. The other important activities of NSS Unit are as below:

AQAR: 2016-17

I.	Blood Donation Camp	29.08.2016	In association with Tamluk District Hospital
II.	Independence Day	15.08.2016	Programmes Officers and All NSS Volunteers
III.	National Nutrition Day	01.09.2016	Sankar Prasad Sinha, Programme Officers NSS Units.
IV.	NSS Day	24.09.2016	Programmes Officers and All NSS Units.
V.	World AIDS Day	01.12.2016	Speaker: Dr. Nandan Bhattacharyya, Dr. D Roy, Medical Officer and Sr. PHN Sutapa of Panskura Super Speciality Hospital.
VI.	NSS Winter Special Camp and Celebration National Youth Week	12.01.2017 to 18 .1.2017	Honorable Principal Prof.(Dr.) Nandan Bhattacharyya, Dr. Nirmalaya Das, IQAC Coordinator Sukhendu Shekhar Jana, Ex T Bhogpur Kenaram Institution, Samir kumar Maity, President, Roychak Vivekananda Y Mahamondal. Srimanta Saha, President Medinipur, V.Y.M. Prasanta Chakraborty, Member, Jadavpur V.Y.M. Prof. Jitesh Roy Asst. Professor in history, Panskura Banamali College,. Jugal Pradhan, H.M., Dasagram Satistchandra Sarbarthasadhak Shikshasal
VII.	Republic Day	26.01.2017	Shankar Sinha and Programme Officers of
VIII.	International Women's Day	8-3-2017	Nupur Sannyal Mukherjee, member of welfare cell in Panskura Banamali College. Dr. Apurva Associate Professor in Bengali.
IX.	Training course on First Aid in Emergency	14.03.2017 To 6.03.2017	Arambagh Health Guide, NSS Units of the institute
X.	World Health Day	07/04/2017	Sankar Prasad Sinha, Dept. of Botany, Panskura Banamali College. NSS Programme Officer
XI.	Plantation Day	05/06/2017	Programme Officers & All NSS Volunteers
XII.	Yoga Day	21.06. 2017	Faculty Members in Physical Education Department and Programmes Officers, NSS Units.

Infrastructure & learning resources	<ol style="list-style-type: none">1. Upgradation of PG Labs in Physics, Chemistry and Geography with necessary instruments.2. Upgradation of Library through library website where number of books & journals are easily available for the student.3. Provision of Inlibnet for the students.4. Increase internet, pure drinking water supply, canteen facilities5. More fire extinguishers are being installed6. Completion of Ladies Toilets Golden Jubilee(GJ) building7. Maintenance of two Sanitary Napkin Vending Machines and Incinerator in Girls' common rooms in APC Building and Golden Jubilee Building.8. Completion of electrical wirings and repairing where it is necessary.9. Construction and renovation of pavements inside the campus.10. Renovation of S N Bose seminar hall at Vidyasagar Bhawan.11. Completion of indoor sports hall funded by UGC12. Completion of ladies hostel with the financial assistance of UGC
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Student Support & Progression

1. Poor funds and other financial aids were provided to the poor students
2. Inclusion of girl's students under various scholarship programme like Kanyashree 1 & 2 (Govt. of WB), Indira Gandhi single child (for PG)
3. Special assistance to the meritorious students
4. Prize money was awarded to three toppers of each subjects in UG (Part-I, Part-II & Part-III) and PG Examination-2016.
5. Continuation of Mentor-mentee system from the session 2016-17 has been chalked out.
6. Student awareness programme at the starting of the session for library use, available facilities and course awareness.
7. Career counseling for the final year students
8. Regular departmental class seminar
9. Awareness programme for anti-ragging and student grievances.
10. Development of class room with ICT facilities.
11. Regular maintenance of student's toilets.
12. Installation of secure and safe drinking water for all members of the institution.
13. Appointment of guest faculties in various academic departments to increase academic quality.
14. Online admission system for both UG & PG courses as per instruction of Higher Education Department, Govt. of West Bengal and Vidyasagar University.
15. Study material for the students from departmental course file.
16. Hostel facilities for both boys and girl's students.
17. Canteen, photocopy and bank facilities for the students.
18. Gymnasium, indoor sports hall, outdoor and indoor sports facilities.
19. Construction of new toilet block in the Golden Jubilee building.

Governance, Leadership, and management	<ol style="list-style-type: none"> 1. Four Governing Body meetings were held. 2. Regular monitoring of academic affairs by IQAC and G.B. 3. Pay fixation of eight new teachers haven done. 4. CAS file for 06 teachers have been prepared processed and submitted to DPI, Govt. of W.B. for pay fixation 5. Follow up of Submitted proposal to Haldia Development Authority for construction of Boundary Wall. 6. Proposal for creation of Teaching and Non –Teaching posts have been submitted to DPI, Government of West Bengal. 7. Academic audit is completed for the year 2016. 8. Statutory Financial audit is completed up to 2015-16 and internal audit up to 2016-17 has been done. 9. Grant for DST FIST is achieved. 10. College is promoted to Ph.D. college by UGC. 11. Only college in West Bengal to install Bio Gas. 12. Organized National Level Workshop on “Policy formulation on Systematic Execution of Various Project/ Field Based Studies under the New Regulation 2014 of NCTE 13. AQAR of 2016-17 has been finalized for uploading in college website. 14. Admission to all the 38 courses has been done by online process 15. BOS for the eight PG courses have been actively working and suggesting academic progression and examination system. 16. BOS members of UG level are actively participated in meeting at Vidyasagar university for UG level examination process and academic progression. 17. Teachers’ Council and different subcommittees on Finance, Academics, Establishment, Purchase, Library, and Women’s cell, Students Grievance Redresal, Students Aid Fund & Tuition Fee Concession, Placement & Promotion and Students Union worked in tune with IQAC. 18. New Central Instrument Facility with instruments Rs 20 lakhs sponsored by BOOST grant from Govt. of WB in the Department of Biotechnology
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

AQAR was placed on GB meeting held on 22.07.2017 and was approved.

Provide the details of the action taken

1. Completion of Ladies and Gents Toilet at Golden Jubilee building and ladies hostel.
2. Installation of sanitary napkin vending machine for girl's students
3. Separate switch for each light and fan connections and necessary electrical wirings have been installed to prevent wastage of power.
4. Upgradation work of library completed.
5. Necessary repair works done.
6. Women cell working properly
7. Continuation among the student about the activities of anti-ragging cell
8. Renovation of S N Bose seminar hall at Vidyasagar Bhawan

CRITERION - I

Part - B

**Curricular
Aspects**

Part-B
Criterion – I

I. Curricular Aspects

Interdisciplinary	<ol style="list-style-type: none"> 1. Courses like Microbiology, Biotechnology, Commerce, BCA, Computer Science & Geography involve faculty members from different departments of the College. 2. Each student of any Honours courses has to take two general subjects along with the Honours subject. Thus each student has to attend classes in three different departments at the UG level. 3. BCA and B.Com which are already interdisciplinary by virtue of their curriculum design.
Innovative	<ol style="list-style-type: none"> 1. Introduction of online admission system from the session 2015-16 which is continued. 2. Introduction of Mentor-mentee program in all the department 3. Film festival.

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD	0	0	0	
PG	08	0	0	
UG	28	0	0	
PG Diploma	0	0	0	
Advanced Diploma	0	0	0	
Diploma	0	0	0	
Certificate	0	0	0	
Others (Training)	B.Ed., B.P.Ed & M.P.Ed.	1	0	DDE (VU), NSOU
Total	36	1	0	

1.2 a.

- i. Flexibility of the Curriculum: CBCS/Core/Elective option /Open options
- ii. PG students have options for choosing special papers.
- iii. UG students have options for choosing general papers from the following subject bunching. Subject bunching for different Honours and General Courses are as follows:

Subject Bunching for BA Hons.

Hons. Subject	General Sub-1	General Sub-2
Bengali	History/ Economics/ Sanskrit/ Physical Education	Political Science/ Music/ Philosophy
Economics	Bengali/ Santali/ English/ Geography/ Education	Political Science/ Music/Philosophy
Education	History, Economics, Sanskrit, Physical Education	Political Science/ Music/Philosophy
English	History, Economics, Sanskrit, Physical Education	Political Science, Music, Philosophy
Geography	Economics	Political Science, Music
History	Bengali, Santali, English, Geography, Education	Political Science, Music, Philosophy
Music	Bengali, Santali, English, Geography, Education	History, Economics, Sanskrit, Physical Education
Philosophy	Bengali, Santali, English, Geography, Education	History, Economics, Sanskrit, Physical Education
Political Science	Bengali, Santali, English, Geography, Education	History, Economics, Sanskrit, Physical Education
Sanskrit	Bengali, Santali, English, Geography, Education	Political Science, Music, Philosophy
Santali	History, Economics, Sanskrit, Physical Education	Political Science, Music, Philosophy

Subject Bunching for B.Sc.(Hons.)

Hons. Subject	General subject 1	General Subject 2
B.C.A.	Group-1	Group-2
Biotechnology	Chemistry	Zoology/ Physiology
Botany	Zoology/Chemistry	Physiology/Chemistry
Chemistry	Physics	Mathematics
Computer Science	Mathematics	Physics
Economics	Mathematics	Physics/Geography
Geography	Economics	Mathematics/Physics
Mathematics	Physics	Chemistry/Computer Science
Microbiology	Chemistry	Zoology/Physiology
Physics	Mathematics	Chemistry/ Computer Science
Physiology	Zoology/Chemistry	Botany/ Chemistry
Zoology	Physiology/Chemistry	Botany/Chemistry

Subject Bunching for BA General (Day shift)

Combination Subject-1	Combination subject-2	Combination subject-3
Bengali/Santali/History/ Economics	Political Science/ Music/ English / Geography/ Education	Philosophy/Sanskrit/ Physical Education/Mathematics

Subject Bunching for BA General (Morning shift)

Combination Subject-1	Combination subject-2	Combination subject-3
Bengali/History	Political Science/ English / Education (Maximum 900 seats for Education)	Philosophy/Sanskrit

Subject Bunching for B.SC. (Pure General)

Combination subject-1	Combination subject-2	Combination sub-3
Mathematics	Physics	Chemistry/Computer Science

1.2.b. Pattern of programmes:

Patter	Number of programmes
Semester	UG(BCA)- 01 PG (Physics, Chemistry, Mathematics, Computer Science, History, Bengali& Geography)- 07 B.Ed, B.P.Ed & M.P.Ed (Training Department)- 03
Trimester	NIL
Annual	27 (UG – HONS & GEN)

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

There is an effective feedback mechanism in place. Feedback was collected online from students. The students were assessed the faculty based on the criteria generated by the institution. A statistical analysis of this feedback was given to each faculty members so that they could take necessary corrective measures. This year appraisal of the faculty members was also conducted.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

- Depending on the needs of the students to face the competitive Society, the syllabus is revised and updated on three years in the Board of Studies meeting organized by the University. The inputs and suggestions given by the University Nominee, Subject Experts, Alumnae, Industrialist and Corporatist are taken into consideration for reviewing the existing programmes.
- Every course has undergone a major syllabus revision once in five years incorporating current Topics and frontline areas of interest.
- Students of UG-Part-II studied in revised syllabi in the session 2015-16. Students of UG Part-III will study in revised syllabi from the session 2016-17. Choice based credit system will start for the students enrolling for PG in 2016-17 sessions.
- 2 years B.Ed. & B.P.Ed courses have been started from the session 2015-16 in place of 1 year courses.
- Autonomy of PG courses was conferred by the University from 2015. So, formation of BOS & examination cell for each PG Departments was done.
The PGBOS & examination cell looks after the academic affairs mainly the paper setting, moderation of questions and nominate the examiners for both theory and practical examination for every semester.

1.5 Any new Department/Centre introduced during the year. If yes, give details. -

- a. The college has decided to restart the Major course (Vocational) in Secretarial Practice and Office Management in the Commerce Department.
- b. Achieved the permissions from NCTE & Vidyasagar University for introducing M.P.Ed. course from the session 2016-2017.

CRITERION-II

Teaching, Learning & Evaluation

Criterion-II

2. Teaching, Learning and Evaluation

	Total	Asst. Professors	Associate Professors	Professors	Others
2.1 Total No of permanent faculty	59	33	26	1 (Principal)	GLI-1, Librarian-1
Govt. Approved PTT	47				47
Govt. Approved CWTT	14				14

2.2 No. of permanent faculty with Ph.D. 32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professor		Professors		Others		Total	
	R	V	R	V	R	V	R		R	V
	12	13						GB approved Contractual Whole Time Teachers for B.Ed.-05	05	23

2.4 No. of Guest and Visiting faculty and Temporary faculty 69

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	33	02
Presented papers	13	17	02
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of NPTEL lectures
2. Technology enabled teaching & learning. All the Departments are provided with
3. LCD projectors and modern equipment for teaching- learning process.
4. Using Virtual Labs for Science Practical
5. Visit to Industries, Research and other Institutes for higher education, field survey are conducted to enhance direct learning process and some departments follow project based dissertation work.
6. The Dept. of English organizes films festival for the students every year.
7. Invited lectures by eminent teachers from Universities and scientists from research Institutes such as Vice chancellor of Raiganj University, Technical University for Education have been organized
8. Course file prepared by all the departments and provided study materials to the students
9. Language lab is used to enrich the curriculum.

2.7 Total No. of actual teaching days during this academic year 230

2.8 Examination/Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Departmental class tests are in place. Marks from this are being added to the final examination
2. OMR answer scripts for PG entrance examination

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development As member of Board of Study/Faculty/Curriculum Development workshop

0	0	1
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2.10 Average percentage of attendance of students

75% attendance in both theory& practical is mandatory to appear in the University exam
Average attendance is 77%forUGand 98%in case of PG students

2.11 Course/Programme wise distribution of pass percentage:

BA, BSC,BCOM, PART-III (HONS) RESULT-2016

SUBJECT	YEAR	APPEAR	1ST CLASS	2ND CLASS	P DIV	%OFPASS
BNGH	2016	95	11	82	1	99
ENGH	2016	90	0	83	5	97.77
EDCH	2016	69	34	35	0	100.00
GEOH	2016	1	0	0	1	100
HISH	2016	70	13	48	0	87.14
MUCH	2016	18	3	15	0	100.00
PLSH	2016	14	0	12	2	100.00
SANH	2016	37	10	24	3	100.00
SNTH	2016	23	0	20	2	95.65
PHIH	2016	34	6	24	0	88
BITH	2016	24	10	10	3	95.83
BOTH	2016	29	0	23	4	93
CEMH	2016	49	11	22	11	89.79
COSH	2016	24	8	16	0	100.00
GEOH	2016	52	1	39	6	88.46
MCBH	2016	39	11	25	2	97
MTMH	2016	50	7	34	5	92.00
PHYH	2016	26	9	14	1	92.30
ZOOH	2016	26	2	17	4	88.46
ECOH	2016	5	0	5	0	100
ELCH	2016					
PHSH	2016	33	13	16	4	100.00
BCA	2016					
ACNH	2016	86	18	64	4	100

AQAR: 2016-17

BA, BSC,BCOM, PART-III (HONS) RESULT-2017

SUBJECT	YEAR	APPEAR	1ST CLASS	2ND CLASS	P DIV	OVER ALL PASS	% OF PASS
BNGH	2017	121	12	108	1	121	100
ENGH		84	1	73	8	82	97.6
EDCH		78	46	30	0	76	97.4
HISH		70	9	51	4	64	91.4
MUCH		11	1	5	1	7	63.6
PLSH		13	1	11	0	12	92.3
SANH		39	5	33	1	39	100
SNTH		19	0	16	0	16	84.2
PHIH		26	3	16	5	24	92.3
BITH		23	12	11	0	23	100
BOTH		24	6	17	0	23	95.8
CEMH		61	14	24	16	54	88.5
COSH		17	9	6	1	16	94.1
GEOH		69	14	47	6	67	97.1
MCBH		35	8	16	8	32	91.4
MTMH		34	3	25	1	29	85.2
PHYH		29	14	12	3	29	100
ZOOH		31	2	23	3	28	90.3
ECOH		3	0	3	0	3	100
PHSH		33	18	12	3	33	100
BCA		45	3	9	0	12	26.6
ACNH	68	6	58	4	68	100	
B.Ed.							
B.P.Ed.							

GENERAL

SUBJECT	YEAR	APPEAR	1ST CLASS	2nd	3rd	over all	%
B.A. Gen.	2017	670	3	282	322	607	90.5
B.Sc. Gen.		104	9	84	9	102	98
B.Com. Gen.		12	0	10	1	11	91.6

Department wise rank holders' name of Panskura Banamali College in, UG Part-III Exam. -2016 of V.U.

Year	Department	Rank holders' name	Rank(1-10)	No. of students
2016	Education	i) Kuhali Poria	4	2
		ii) Moumita Bera	10	
	Santali	i) Mary Saren	1	1
	Biotechnology	i) Hiranmoy Kotal	1	10
		ii) Gopal Krishna Maji	2	
		iii) Sounam Maity	3	
		iv) Avijit Maity	4	
		v) Anamika Pradhan	5	
		vi) Avijit Karan	6	
		vii) Gasargi Bag	7	
		viii) Somnath Panda	8	
		ix) Injamam Ul Khan	9	
		x) Arghadip Samanta	10	
	Computer Science	i) Amiyangsu Kar	7	1
	Geography	i) Nabanita Barma	5	1
	Mathematics	i) Sandhya Dhara	9	1
	Micro Biology	i) Rittick Mondal	7	3
		ii) Ranita Maji	8	
		iii) Soumen Manna	9	
	Music	i) Mandira Bera	1	5
		ii) Esita Kuila	4	
		iii) Kanika Ojha	5	
		iv) Chinmay Das	8	
		v) Supriya Paul	8	
	Physics	i) Shyamal Guchhait	9	1
	Physiology	i) Arka Mandal	5	3
		ii) Subham Panja	7	
iii) Sourav Sarkar		9		
Accountancy	i) Sudhendu Ghorai	3	1	
History	i) Reshmi Begum	1	4	
	ii) Tulu Maity	2		
	iii) Rajesh Acharya	8		
	iv) Subrata Bera	10		
Philosophy	i) Antara Manna	6	2	
	ii) Kalyani Jana	7		
Chemistry	i) Arindam Bera	3	2	
	ii) Dipankar Maji	10		
Bengali	i) Sudipta Maity	7	1	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC monitors the teaching learning of the college through periodical meetings with all the academic departments.
- IQAC conducts evaluation in the form of questionnaire and takes feedback from students, staff, parents and alumnae to assess the quality of the teaching/learning process.
- The feedback is evaluated by Academic Committee, along with IQAC members and necessary measures are taken to maintain the quality education.
- Through course file

2.13 Initiatives undertaken towards faculty development

<i>Faculty /Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC– Faculty Improvement Programme	03
HRD programmes	01
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	01
Staff training conducted by other institutions	00
Summer/Winter schools, Workshops, etc.	18
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<u>Administrative Staff</u>				
Head Clerk (D+E)	1	1(E)	0	0
Accountant (D+E)	1	1(E)	0	0
Cashier (D+E)	1	1(E)	0	0
Clerk (Day & Even)	5	2(E)	0	0
Typist (Day + Even)	0	2(D+E)	0	2
Peon (Day & Even)	3	3(D+E)	0	18
Lady Attendant.	1	0	0	1
(D+E) Guard	0	3(D)	0	7
Sweeper	0	3(D)	0	1
<u>LIBRARY</u>				
Librarian	1	1(E)	0	0
Library Clerk(D+E)	1	1(D)	0	0
Library Peon (D+E)	1	2(D)	0	5

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
<u>TechnicalStaff</u>				
<u>LAB.ATTENDANT.</u>				
Physics	0	4	0	5
Chemistry	3	3	0	3
Zoology	1	2	0	2
Botany	0	2	0	2
Physiology	0	1	0	2
Comp. Sc.	0	1	0	2
BCA	0	0	0	1
Microbiology	0	0	0	2
Biotechnology	0	0	0	2
Geography	0	1	0	3
Phy. Education	0	0	0	1
Music	0	0	0	1
Economics	0	0	0	1
Mathematics	0	0	0	1
B.Ed.	0	0	0	4
B.P. Ed	0	0	0	3
Hostel	0	0	0	5

CRITERION - III

**Research,
Consultancy &
Extension**

Criterion-III
3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- a) The IQAC meets regularly to discuss various plans to promote research climate and motivate the faculty to do M.Phil and Ph.D and Refresher courses. In addition, IQAC regularly in forms and encourages the faculty members to apply for research grants projects and grants to UGC/ DST/ DBT/CSIR etc.
- b) The College has a Research Advisory Committee constituted with Principal as Convener, Correspondent as advisor and five faculty members from different departments as members. It tracks the schemes of the different funding agencies such as UGC, DST, CSIR, etc.
- c) The IQAC of the college encourages the staff to apply for FDP (Faculty Development Programme), Major and Minor Research projects and to organize seminars, workshops and Conferences etc.
- e) It also motivates the staff for research publications, articles, reviews and books
- f) On duty leave granted to the faculty for attending professional Seminars, Conferences, and Workshops, for coursework examination for Ph.D. etc.
- g) The college authorities provide all necessary infrastructural support including space for carrying out research work.
- h) IQAC requested the Principal to extend the Study Leave of Sri Kanak Kanti Bera, Asst. Prof. in English for his FDP. Consequently, the leave was granted by the Principal.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	03		1
Outlay in Rs. Lacs	77.1	85.48	03	
1) Dr. Nandan Bhattacharyya: 42.482 Lacs (DBT-GOI) for 3 years + 8 lacs from UGC-DAE for 3 yrs+ Rs. 25 lacs from WBDBT (BOOST Program) for 3 years 2) Dr. Anangamohan Panja: Rs.10 Lacs (CSIR) for 3 yrs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	04	03	2
Outlaying Rs. Lakhs	Smt. Nupur Sanyal (Mukherjee) 2.95 lac	Dr. Moumita Paira 3.10 lac		
	Dr. Tuhin Kar 3.5lac	Dr. Badsha Ghosh 1.75 lac		
		Swati Mandal 2.40 lac		
		Sandip Kr. Giri 2.40 lac		
Total outlay Rs.	6.5 lac	09.65 lac		

3.4 Details on research publications (2015-16)

	International	National	Others
Peer Review Journals	47		0
Non-Peer Review Journals			4
e-Journals	1		0
Conference proceedings			0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

AQAR: 2016-17

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Name of the funding Agency	Total grant sanctioned (in lac)
Major projects	CSIR (completed in 2015)	13.0
	UGC	11.9
	DBT, GOI	8
	WBDBT WBDBT(BOOST)	42.4
	SERB, GOI	8
	UGC-DAE	25
	CSIR	25.0
	ICSSR	0
		26.0
		0
	8.00	
	25.0	
Minor Projects	UGC	39.1
Total		2,22.51

Grant received during 2015-17

Nature of Project	Name of the Funding Agency	Total Grant Sanctioned
Major Research Project	DBT Grant	959000
	Ananga Mohan Panja	400000
	Pulakesh Bera	266536
	Sugata Sen	224000
Minor Research Project	Dr. Badshah Ghosh	115000
	Sri Sandip Kumar Giri	185000
	Smt. Swati Mandal	165000
	Dr. Tuhin Kumar Kar	265000
	Dr. Moumita Paira	225000
	Dr. Ananga Mohan Panja	9900
Seminar Grant	Economics	130000
UGC 12th Plan Grant	Addl. Equipment Grant	220200
FDP Grant	Kanak Kanti Bera	548250

3.10 Revenue generated through consultancy

3.11 No. of conferences/Workshop organized by the Institution

Level	International	National	State	University	College
Number	0	00	01	04	09
Sponsoring agencies			College	College	Dept

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:
 from funding agency From Management of University/College

Total

3.16 No. of patents received this year: NONE

Type of Patent		Number
National	Applied	
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01		02 (SRF)				

3.18 No. of faculty from the Institution

who are Ph. D. Guides

Prof. Nandan Bhattacharyya
Dr. Biswaranjan Ghorai
Dr. Soumitra Mondal
Dr. Nirmal Kr. Mahapatra
Dr. Pulakesh Bera
Dr. Ananga Mohan Panja

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: Applied for NCC

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards own in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="02"/>	
NCC	<input type="text" value="05"/>	NSS	<input type="text" value="04"/>	Any other <input type="text"/>

The NSS units organized the following programs by which the college delivered its social responsibility towards the community at large.

The following table shows the activities by the NSS teams during 2016-17 session.

1	Swachha Bharat Aviyam	NSS Unit-I & II
2	Socio – economic survey on Ward No. 1 of Panskura Municipality	NSS Unit-I& II
3	Dental checkup and seminar on Dental hygiene	NSS Unit-I
4	Cultural Competition in Ward No.-1 of Panskura Municipality	NSS Unit-I& II

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- i. The college encourages the staff and students to take up various activities relating to extension and social responsibilities.
- ii. Underground water lifting pump for supply of drinking water to neighboring wards of the Panskura Municipality is allowed to be installed in the college campus
- iii. A part from the regular work, a number of faculty and students actively take part in various social activities through NSS, and Blood Donors Club.
- iv. IQAC & Women's cell organized programme at the beginning of the session to make the female students aware of health & hygiene and protection measures available in the campus.
- v. Seminar & Training on Meditation
- vi. World Yoga Day
- vii. Clean & Green programme was arranged in and outside the campus.
- viii. Yoga training program conducted by Physical Education Deptt. & NSS Unit-II & III
- ix. Teach to Learn - Learn to Teach programme in different schools by B. Ed Departments
- x. Installation of Smokeless Chullah in slum area
- xi. Workshop in Nursery Technique
- xii. Socio –economic survey on Ward No. 1 of Panskura Municipality
- xiii. Cultural Competition in Ward No.-1 of Panskura Municipality
- xiv. Seminar and workshop on Organic farming

CRITERION - IV

**Infrastructure &
Learning
Resources**

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19.05 Acre	0	Own	19.05 Acre
Classrooms	75	0	UGC & Own	75
Laboratories Physics:05+02=07 Chemistry:07 Mathematics :01+01=02 Comp. Science:03 B.C.A. :02 Zoology:03 Botany:04 Physiology:02 Microbiology:02 Biotechnology:02+01=03 Geography:03+02=05 Bengali(Museum):01+01=02 Music :02 B.Ed. : 06 B.P.Ed. :03	53	0	Own	53
Seminar Halls	1	0	Own	1
No. of important equipment purchased	25	01	Own	26
Value of the equipment purchased during the year		3468530.00	UGC, BOOST& OWN	3468530.00

Others	143	00	Own	143
Central Library	01			01
Reading Room	01			01
Departmental Library	23			23
Departmental Staff Rooms	18			18
Central Staff Room	02			02
NSS Office	01			01
Students Common Room(Boys) Student	01			01
Common Room(Girls')	01			01
Netaji Subhas Open University Study				
Centre	02			02
Vidyasagar University-PG (DDE)	02			02
Bank Building	01			01
College Auditorium	01			01
Union Office (Day+ Evening)	03			03
Students Health Home	01			01
Security Rest Room	01			01
Employees' Union Office	01			01
Cycle Stand	01			01
Administrative Building	01			01
Generator Shed	01			01
Submersible Pump House	01			01
Drinking Water Storage Tank	11			11
Hostel Rooms for Boys	25			25
Dining Hall	01			01
Store Room	01			01
Kitchen	02			02
Principal's Quarter	01			01
Hostel Rooms for Girls (Under				
Construction)	14			14
Indoor Sports Hall	01			01
Canteen Building	01			01
Guest Room	02			02
<u>B.Ed. Department</u>	03			03
Class Rooms	06			06
Laboratory Room	01			01
Library Room	01			01
Office	01			01
Staff Room	01			01
Student Common Room Boys	01			01
Students Common Room Girls				
<u>B.P.Ed. Department</u>	01			01
Football Play Ground	01			01
Basket Ball Play Ground	01			01
Cricket Net Practice Field	01			01
B.P.Ed. Play Ground	01			01
Gymnasium Building	01			01
Swimming Pool (Underconstruction)	01			01
Office	01			01
Staff Room	03			03
Store Room	09			09
B.P.Ed. Hostel (rooms)	03			03
Laboratory				

4.2 Computerization of administration and library

The entire administration is partially computerized with the following facilities and made available to the staff and students.

1. ICT has been integrated in the college activities
2. Internet is provided to every department. There is also a separate Internet centre in the computer lab for students.
3. Fee collection and examination sections are computerized through nationalized bank.
4. Library Automation through LIBSYS software and computerized transactions of bar coding.
5. D-space Digital Repository Library; computes with internet facility for Bar Coding, access to book catalogue and issuing.
6. On line admission for UG& PG Course for the session 2015-16 started.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books & Reference Books	50474	45,66,938	2433	908570	52907	5475508
e-Books	INFLIBNET-NLIST	5000			INFLIBNET-NLIST	
Journals & Magazines	15				15	7742
e-Journals	INFLIBNET-NLIST		DOAJ		INFLIBNET-NLIST, DOAJ	
Digital Database		LIBSYS, Koha, IDR			LIBSYS, Koha, IDR	
CD & Video	122				122	
Others (specify)						

The college library is more than 56 years old, and comprised of many old books whose valuation is not possible. Many books donated by Alumnus and Publishers are also in the Library whose valuation cannot be done. Most of the Departments have their own seminar Library where reference and also textbooks (donated and some purchased by departmental grants) are available. Some books that are very old are not included in this count.

4.4 Technology upgradation (overall)

	Total Computers	Computer in Labs	Internet	Computers in Browsing Centres (Library+ Staff Room)	Computers in Centres (Biotechnology+ Microbiology)	Office	Computers in Departments & Staff Room)	Others (Library)
Existing	276	216	All	13	16	21	27	12
Added/ Replaced	25	10		4	5	2	2	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- The faculty members and students of the college are provided with Desktop, Laptop,
- Internet, Audio-visual Aids and computer aided packages to facilitate teaching and learning
- Computer training has been organized for the newly joined teachers and staff.
- Computer course is in the syllabus Science and Commerce subjects. Students are trained as per their syllabus.
- FreeInternetaccesswasprovidedtothestudentsandfacultyinstudent'sComputerCentre, Bioinformatics laboratory, and in every department and Library.
- Classes have been organized in the Language laboratory.
- The library is equipped with open educational resources like the Information and Library Network (INFLIBNET) for the assistance of the staff and students.

4.6 Amount spent on maintenance in lakhs :

	Amount
i) ICT	Rs.466800.00
ii) Campus Infrastructure and facilities	Rs.8103819.00
iii) Equipment	Rs.61920.00
iv) Others	Rs.1186000.00
Total:	Rs.9818539.00

CRITERION - V

**Student
Support &
Progression**

Criterion-V
5. Student Support and Progression
5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- a) The IQAC organized Orientation classes for the students at the beginning of the academic year to provide information regarding the vision and mission of the college and the facilities available in the campus.
- b) Session started with inaugural motivational talks and value based education system.
- c) Students of every department are divided into number of groups and each group has been taken care by a teacher throughout the course.
- d) IQAC/Women's cell organizes programme at the beginning of each session to make the female students aware of health & hygiene and protection measures available in the campus.
- e) IQAC ensures Anti-Ragging cell to make the fresher and others aware of the effects of ragging every year.
- f) IQAC collects the list of Physically challenged students and hand over it to the HODs and Library to take care of their problems.
- g) Six complaint/Suggestion boxes are placed at different corners of the campus. Students are made aware by the IQAC/ Grievance cell to put their grievances and suggestions into these boxes.
- h) 'Third Eye' the college photography unit has organized a photography competition & exhibition on July, 2016.
- i) Students are provided modern technology based learning system like PPT, internet etc.
- j) Motivated the students to use Technology like PPT presentation, Study Projects and assignments using Internet, OHP, peer teaching with models etc.
- k) Notifications regarding the academic progress of the students after internal Exams.
- l) Remedial classes are arranged for weak students after the college hours.
- m) Every year feedback in questionnaire form is taken from students, parents, alumnae and other stakeholders to assess the quality and standard of the institution.
- n) The IQAC have taken necessary measures for further improvement of career status of the students.
- o) The IQAC meets the students in classwise and encourages them to give their views and suggestions for the enhancement of quality of the institution.
- p) Upgradation of language lab, Purified cold water system for students, Fire extinguisher, Student Health Home for all the students.
- q) The electrical wiring system of the whole college has been upgraded with modern system.
- r) 165 kVA on-grid electrical transformer is installed.
- s) Student ID/Library card has been issued with barcode in order to save the time for the students and to maintain stylized database.
- t) Preparation of database of the student's scholarships and circulation of information about the various funding agencies.
- u) Installation of two Sanitary Napkin Vending Machines and Incinerators in Girls' common rooms in APC Building and Golden Jubilee Building are properly maintained.

5.2 Efforts made by the institution for tracking the progression

The following efforts were taken by the college for tracking the progression:

- College records the progression using the police verification process for the candidates joining to a job.
- College also gathers data of progression from the students coming to the college for collection of their certificates.
- The college encourages all the departments to make a data bank of students' progression. Faculty members are in contact with the alumni for tracking their progression through Face book and other Social Network.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Post Doc	Others
7889	222	07	01	200

(b) No of students outside the state

NONE

(c) No. of international students

NONE

Men

No	%
4017	50.9

Women

No	%
3872	49.1

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
5828	754	301	709	23	7615	6116	770	254	731	18	7889

DEMAND RATIO 2016-2017				
ARTS.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.A. HONOURS	BNGH	1521	167	9.1
B.A. HONOURS	ENGH	1458	138	10.5
B.A. HONOURS	HISH	334	144	2.3
B.A. HONOURS	PLSH	110	43	2.6
B.A. HONOURS	EDCH	927	106	8.7
B.A. HONOURS	SANH	579	58	10
B.A. HONOURS	GEOH	NIL	NIL	-
B.A. HONOURS	MUCH	51	27	1.9
B.A. HONOURS	SNTH	57	28	2
B.A. HONOURS	PHIH	368	66	5.6
B.A. HONOURS	PEDG	575	152	3.8
B.A. HONOURS	ENGG	60	15	4
B.A. HONOURS	GEOG	25	X	
B.A. (GEN.)	B.A. (GEN.)	1365	979	1.4
SCIENCE				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.Sc. HONOURS	PHSH	1035	85	12.2
B.Sc. HONOURS	CEMH	790	85	9.3
B.Sc. HONOURS	MTMH	813	97	8.4
B.Sc. HONOURS	ZOOH	1235	55	22.5
B.Sc. HONOURS	BOTH	614	50	12.3
B.Sc. HONOURS	PHYH	546	53	10.3
B.Sc. HONOURS	MCBH	489	67	7.3
B.Sc. HONOURS	BITH	391	46	8.5
B.Sc. HONOURS	ECOH	22	12	1.8
B.Sc. HONOURS	GEOH	857	84	10.2
B.Sc. HONOURS	BCA	227	76	3
B.Sc. GEN.	B.Sc. GEN.(PURE)	543	76	7.1
B.Sc. GEN.	B.Sc. GEN.(BIO)	396	98	4
B.Sc. GEN.	GEOG	50	38	1.3
COMMERCE				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	SELECTED	DEMAND RATIO
B.Com. HONOURS		261	142	1.8
B.Com. (GEN.)		71	25	2.8

B.ED.; B.P.ED.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	ENROLLED	DEMAND RATIO
B.Ed.			99	
B.P.Ed.		39	39	1
P.G.				
NAME OF THE COURSE	SUBJECT	APPLICATION RECEIVED	ENROLLED	DEMAND RATIO
BENGALI	BENGALI	294	52	5.6
HISTORY	HISTORY	293	40	7.3
PHYSICS	PHYSICS	299	25	12
CHEMISTRY	CHEMISTRY	242	30	8
MATHEMATICS	MATHEMATICS	309	30	10.3
GEOGRAPHY	GEOGRAPHY	179	24	7.4
COMPUTER SCIENCE	COMPUTER SCIENCE	40	21	1.9

Demand ratio :5.40

Dropout % = 7.24%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Coaching for NET by Geography Department.
2. Department of Chemistry arranged special coaching class for B.Sc. (HONS) part-III students for JAM and M.Sc. SEM-III/IV for NET/GATE.
3. Dept. of English delivered special lecture for pertaining training to sit for M.A. Entrance Tests. As a result many students ranked in the merit list of BHU, Ravenshaw University, Vidyasagar University and other universities.

No. of students beneficiaries

84

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	01	GATE	01	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	06

5.6 Details of student counseling and career guidance

Career Guidance Cell:

- A Programme of 80 hours duration on personality development and communication skills was conducted by competent resource person from TCS for final year graduate students.
- WIPRO (Western India Palm Refined Oil Ltd.) was invited to provide 3 days grooming session at the college campus for the B.Sc. Part-III students. WIPRO recruited one student from the group.
- Counseling centre is available in the college campus and the experienced faculties give counseling to the students as per the need. This year Prof. (Dr.) Nandan Bhattacharya, Principal of the college delivered a talk on career counseling.
- To facilitate the needs of the students, one-day orientation programme is conducted for the fresher's at the beginning of the academic year to know the importance of higher education.
- Career Guidance and Placement Cell provides guidance to the students regarding higher Studies and employment.

18.7 Details off campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
TCS	60	3	27 (As per record of Police verification from college)
WIPRO	30	1	

5.8 Details of gender sensitization programme

- α. An awareness Programme on **Gender Equality and Women Rights** was organized
- b. The Women Cell conducts a number of programmes on various issues related to gender problems from time to time in the session 2016-17

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

University level 05

District level 17 State level 0 National level 1

International level 0

No. of students participated in cultural events

State/University level 17 National level 00 International level 00

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports:

University level

District level

National level

International level

Cultural: State/University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution	688	122063.00
Financial support from government	3905	40277580.00
Financial support from other sources	32	136800.00
Number of students who received International/ National recognitions	00	00.00

5.11 Student organized /initiatives:

Fairs : State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

Municipality Ward Survey, Sachha Bharat Aviyan, Plantation

5.13 Major grievances of students (if any) redressed:

- Increased the number of reference books
- Library hours are increased
- Internet facility is provided in the Hostel
- New Toilets for Girls' and Boys' have been constructed in the Golden Jubilee Building.
- Pavements in the campus have been renovated.

CRITERION - VI

**Governance,
Leadership &
Management**

Criterion-VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision

To create career oriented comprehensive education combined with Humanistic, Scientific and Social learning.

Mission

- To impart professional education to students belonging to different strata of society irrespective of caste, gender, or creed.
- To uplift the deprived and academically weak students by empowering them with knowledge.
- To develop social, moral, aesthetic and ethical values among the students
- To equip and develop essential professionals and technical skills so that they sail confidently.
- To inculcate reverence for humanity and to fortify high ideals of perseverance, dedication, quality consciousness and excellence.
- To build a strong and unflinching character through education for a meaningful existence.
- To prepare citizens who could grow to become patent enough to contribute significantly for the betterment of mankind through their future careers and profession.

6.2 Does the Institution has a Management Information System

We have started MIS system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- a) Vidyasagar University has Board of studies for each subject. Board of studies reviews the syllabus once in every five years. Members from our college collect feedback from the students and faculty members and discuss in the BOS meetings. Last time it was revised in 2013. As many as 28 teachers from our college participated in curriculum design process in the capacity of BOS member.
- b) To develop curriculum feedback was taken from students and other stakeholders.
- c) University has allowed partial autonomy in PG courses for admission and evaluation.
- d) Affiliation of M.P.Ed. Course is obtained from both NCTE and the affiliating university.
- e) Facility of Language laboratory, Field work, Industry visit, Mock Parliament and Training, and Visit to research laboratories and other HEIs enriches the curriculum.

6.3.2 Teaching and Learning

1. ICT enabled teaching and learning is encouraged.
2. Remedial classes for weak students are arranged.
3. Teaching plans & methodologies are maintained and audited internally. Subject is allotted as per specialization of teachers.
4. Feedback is taken and analyzed.
5. Innovative practices in teaching, seminars, FDP, QIP are encouraged.
6. Peer teaching, task based learning, problem based learning are some of the techniques.
7. Best practice of conducting and organizing Mock Parliament by Political Science department is on.
8. Results of examinations at different stages are analyzed and steps are taken for further improvement.

6.3.3 Examination and Evaluation

- a) Entire process of Examination and evaluation of UG course is guided by the affiliating university. 10% of the total marks is allotted for Internal Assessments. Remaining 90% is taken care of by the university. For evaluation in PG Courses University has given autonomy to the college from session 2015-2016. College Board of Studies looks after the evaluation process. College Board of studies consists of both internal members and university nominee as per guidelines of the university.

Paper setters for 60% marks are selected from the college and paper setters for remaining 40% marks is selected from other institutions.
- b) Regular internal tests for both UG and PG courses as stipulated by the university are conducted.
- c) Experimental projects are carried out under the guidance of departmental teachers which are then evaluated by both the department and university appointed external examiners. Internal seminars by students are arranged in some of the departments (e.g. in Physics, Microbiology, Biotechnology),
- d) Scope for review of results is available.

6.3.4 Research and Development

- a) In order to promote research activities in the college along with the normal class teaching, college have constituted a Research Advisory committee (RAC). The college creates an academic environment that ignites and fosters students' interest in scientific temper and research culture
- b) Various departments of the college have organized departmental seminar /invited lectures to inculcate the research motivation and culture among the staff and students. The organized seminars/symposiums are mostly of national level.
- c) Space and necessary infrastructural support is provided for research work. In the budget of financial year 2016-17, Rs.50,000 is allotted to each PG departments to develop necessary infrastructure for research.
- d) RAC actively promotes research work. So far nineteen UGC/ WBBB, Govt. of W.B. sponsored minor projects of sanctioned amount 26.00 lac have been completed. One CSIR sponsored major project of Rs. 13.0 lac is completed. Five UGC sponsored minor research projects of sanctioned amount 13.15 lac are going on. Nine more major research projects of DBT, Govt. of India, DBT, Govt. of WB, UGC, CSIR, UGC-DAE and DST of a total amount of Rs. 1.7036 crore is running. During the session 2015-16, proposals for one major and two minor research projects have been submitted. More than 290 research papers in peer reviewed journals are in the credit of the faculty members in the college and 21 research papers are published in the peer reviewed journal during the session 2016-17.
- e) Received sanction letter for DST-FIST programme, Received 25 lacs for upgradation of instruments for the Department of Biotechnology by BOOST Program, WB DBT,

Library, ICT and physical infrastructure / instrumentation

Library

- I. Departmental requisitions for new books are processed through the library committee and forwarded to the Purchase committee for necessary action. Total no. of books in the library is 50474 having value of Rs. 4566938. During the year 2016-17, 2433 new books having value of Rs. 1,16,427 have been purchased. And order of new books of approximate value of Rs. 10 lacs are placed. 122 CD are also available in the library
- II. E-journal, Journal and books are available through INFLIBNET

Infrastructure:

Establishment committee and IQAC decide on the new facilities to be created and existing facilities to be maintained/repaired. Recommendations are forwarded to the purchase committee. Purchase committee procures the facilities if fund is available in the budget following proper tender process.

- I. New laboratory have been developed for research in Chemistry
- II. Due to shortage of class rooms, new Golden Jubilee Building has been established. And classes are held in this new building from the session 2015-16.
- III. Numbers of lavatories for girls and boys students have been enhanced.
- IV. Ramps have been constructed at all the Bhavans.
- VI. Two vending Machines for sanitary napkin and Incinerators have been installed in the two girls' common rooms.
- VII. Adequate software and computational facilities to meet the needs of the growing institution are available. 24x7 Internet facility is provided. During 2016-17, 25 new computers, 22 UPS and 05 Printers have been purchased.
- VIII. All departments are provided with computers, internet, LCD projectors. Two new smart boards are provided in Mathematics and Zoology department in addition to two boards existing in B.Ed. department and Seminar Hall of the college.
- IX. The existing computer laboratory in Computer Science and BCA department are upgraded.
- X. Faculty rooms, Office, Classrooms, Boys common room, Girls common rooms, Research Laboratory are renovated.
- XI. Extension of Boys' Hostel is completed. Construction of Girls' Hostel is finished.

Sports facilities

- I. Gymnasium Hall
- II. Playgrounds,
- III. Indoor game facilities: carom boards, chess, badminton, TT, Gymnastics, Yoga.
- IV. Outdoor game facilities: volleyball, basketball, football and cricket, khokho, handball etc.
- V. A new indoor sports hall has been developed.

6.3.6 Human Resource Management

- a) Various leaves, additional increments, evaluations through computer, study leave for faculties pursuing research degrees have been taken care.
- b) Confirmation, placement and promotion of both teaching and nonteaching staff are recommended after careful verification of their performance by the college authority, University nominee and Government nominee.
- c) For the management of the students' affair, the college has a students' union whose elections are held annually as per university statutes.
- d) The teachers' council and the non-teaching staff association look after the affairs of the teaching and non-teaching staff respectively.
- e) Ragging free campus. Teachers and Nonteaching staff residing in the campus look after the students staying in the hostel.
- f) Instilling fundamental values among young generation. 375 students are directly involved in NSS.

6.3.7 Faculty and Staff recruitment

1. Full time faculties are appointed by the recommendation of West Bengal College Service Commission as per guidelines of UGC,
2. Confirmation of service of six new Assistant Professors and one Librarian have been done by the Governing Body after considering their satisfactory performance.
3. Guest lecturers are recruited for UG courses following two step process: advertisement in daily newspaper and interview by University experts, and subject experts as per UGC norms. However, for PG courses experienced, permanent and reputed faculty members from other colleges and Universities are invited to teach in the college.
4. Non-teaching staffs are appointed as per the regulation of State government.

6.3.8 Industry Interaction/Collaboration

College has interactions and collaborations with different HEIs and industries.

- a) Students of Microbiology and biology interacts with different industries.
- b) Industries come to the campus for career counseling and placement. This year TCS and WIPRO (Western India Palm Oil Ltd.) have recruited from the campus.
- c) National seminars are organized in collaboration with other HEIs.
- d) Many students of PG departments do their project work in different Research Institutes and other HEIs.
- e) Summer Internships evaluation process
- f) Several faculties are collaborating with different Universities/Research Institutes for their research work and publishing papers.

6.3.9 Admission of Students

Vidyasagar University norms and guidelines regarding the admission of UG and PG students are strictly followed. Intake capacity for each course is fixed by the University. Admission of students is completed by online process.

Vidyasagar University norms

1. UG level–Purely on merit basis
2. PG level–Merit basis (Sixty % of the total seats available in each subject are reserved for students of home university and remaining 40% are filled up by open test of students of any university)

The reservation rule is followed as per norms of the state government.

Students have many options to choose their subjects. 25 Honours in BA, B Sc & B Com, 3 UG General courses, seven PG Courses along B.Ed, B.P.Ed & M.P.Ed are available in the college. Details of the 38 courses along with their corresponding faculty members and intake capacity are given in the college Prospectus. Subject combinations for General Papers are also flexible and are published in the Prospectus. Prospectus is available in the college website.

6.4 Welfare schemes for

Teaching	Employees Co-operative Society Ltd. ;GSLI
Nonteaching	Employees Co-operative Society Ltd., GSLI Non-teaching Welfare Fund and Medical insurance (Sasthya Sathi)
Students	Student Health Care Unit, Student Health Home Concession in Tuition Fee, Student aid fund, NTS fund for needy students, Government and Non-Government fellowships

In addition, the college facilitates the staff by issuing certificate and recommendations if necessary for the following cases:

1. Housing loan
2. Two/4 wheeler loan
3. House repair loans etc.

6.5 Total corpus fund generated: 1200000.00

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit(AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	YES	IQAC,GB
Administrative	YES	STATE GOVT.	YES	IQAC, GOVERNING BODY

6.8 Does the University/Autonomous College declares results within 30days?

For UG Programmes Yes No

For PG Programmes Yes No

5.9 What efforts are made by the University/Autonomous College for Examination Reforms

University has given partial autonomy for conducting Examination of PG course

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has given partial autonomy for admission to PG courses and conducting Examination of PG course

6.11 Activities and support from the Alumni Association

1. Some departments have established Alumni association, Face book groups. Presently the college has a registered Alumni Association (Registration No. S/ 2L/31404 of 2014-15).
2. This year, the college Alumni Association has generated a fund for the benefit of the students and to encourage the current students.
3. Five departments have organized their Reunion Meet this year.

6.12 Activities and support from the Parent–Teacher Association

1. Parent – teachers meeting for student progress.
2. Suggestions are also received from the parents for academic development.
3. Online parent feedback system

6.13 Development programmes for support staff

1. The support staff is given orientation regarding office management software.
2. Regular training on student data recording, tabulation and management.
3. Special computer training programme for the supporting staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- a) College has initiated a green audit for the campus.
- b) 15 kW on grid solar power Plant is installed in the roof of VS building.
- c) Bio-gas plant installation is on the process.
- d) NSS units have regular cleaning programme. They plant new trees in the campus and look after the trees in the campus.
- e) Botany department with the help of NSS Unit has develop a new botanical garden is created in front of Vidyasagar building.
- f) Plastic is banned in the campus.
- g) Proper measure of garbage dumping and recycling is taken.
- h) Testing of water is done by Microbiology Department to maintain the quality of drinking water.
- i) Green auditing at the college campus by the students, alumni and teachers of Geography department.

CRITERION - VII

**Innovations &
Best Practices**

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) On line admission process for PG had a positive impact
- b) On line admission process for UG courses for the session started
- c) Library automation also has a positive impact
- d) LCD projectors with computers also helped teachers to execute better teaching tools.
- e) For better career options the Language lab classes have been organized for different departments.
- f) Coaching classes are conducted for students for various competitive examinations.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Construction work of Golden Jubilee building has been completed. Utilization certificate has been sent to UGC. Classes are being held in the building.
- b) During the year 2016-17, 2433 new books have been purchased. And order of new books of approximate value of Rs. 10 lacs is placed. Total no. of books in the library becomes 52907. 122 CDs are also available.
- c) In order to make Vidyasagar Bhawan green, 15 kW on grid solar power plant is installed.
- d) A proposal of Rs. 49 lac for construction of Toilet Block in the Vidyasagar Bhawan was sent to Indian Oil Corporation and the fund has been sanctioned and the construction work has already begun.
- e) Renovation and construction of new pavements in the campus is almost completed to give the college a better look.
- f) In the academic session 2016-17, 25 computers have been purchased and distributed to different departments and sections of the college.
- g) T & P cell is made more active. In this session a programme of 80 hours duration on personality development and communication skills was conducted by a competent resource person from TCS for final year graduate students. TCS has recruited two students from the college.

WIPRO (Western India Palm Refined Oil Ltd.) was invited to provide 3 days grooming session at the college campus for the B.Sc. Part-III students. WIPRO recruited one student from the group.

- Counseling center is available in the college campus and the experienced faculties give counseling to the students as per the need. This year Prof. (Dr.) Nandan Bhattacharya, Principal of the college delivered a talk on career counseling.
 - To facilitate the needs of the students, one-day orientation programme is conducted for the fresher at the beginning of the academic year to know the importance of higher education.
 - Career Guidance and Placement Cell provides guidance to the students regarding higher Studies and employment.
- i) Karate class could not be started due to poor response from the students. However, B.P.Ed. Department is trying to include Karate in the curriculum.
 - j) On line Feedback from the students is implemented.
 - k) Internet speed has been increased to 5MBps.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- a) College started NCC and organize Annual camp in our college so that our students and can participate in the camp for value education and for their holistic development.
- b) Three college toppers in the University Examination of each subject from our college has been awarded and given certificate of honour to encourage the young minds. Alumni Association of the college has come forward to felicitate their younger.
- c) To serve the Institutional social responsibility College has allowed the NSS students to involve cleaning programme at number of wards of Panskura Municipality.
- f) Installation of vending machine at the girl's common room to improve hygiene of the rural girl's student.
- g) Mentor-mentee programme in each department of the college

**Provide the details in annexure (annexure need to be numbered as a, b, c)*

7.4 Contribution to environmental awareness/protection

- a) Students study Environmental Science as a compulsory course in their curriculum. Apart from this the institution spread awareness and sensitized both the student and the rural community around the college regarding sustainable environment through individual and group talks, exhibitions, visit to nearby slum area and neighbouring schools through NSS unit. The NSS unit has also provided smokeless chullah to the slum dwellers.
- b) Segregating plastic and paper waste is essential for recycling plastic waste. Hence, separate waste baskets are given for segregated disposal of waste.
- c) Survey of plants, trees, shrubs, herbs etc, for bio-diversity assessment for environmental audit

***Energy conservation**

The college has been very conscious about the energy conservation. In this issue the college Has gradually moved on from normal light bulbs (least required wattage) to fluorescent tube lights, slim lights and the college also replaced most of the CRT monitor by LCD monitors. Thus the minimization of consumption of energy has been encouraging. College also promotes procurement and installation of efficient electrical systems to save electricity. The college has started to use LED lights. In addition, college has installed 15 kW on grid solar power module in Vidyasagar Bhawna.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

STRENGTH:

1. Large campus area and good infrastructure. The college is arguably the largest rural college in West Bengal in terms of student strength and campus area. The college had been reaccredited as grade “A” by NAAC (2016-2021).
2. Large number of student strength hailing from Purba Medinipur district and the neighbouring districts like Paschim Medinipur, Howrah, Hugli. Kolkata, Burdwan, Bankura and Purulia also study here.
3. The college provide ample opportunity to the students to opt for different subjects. The college has a large number of departments and all the programmes which are offered by the college have been affiliated and recognized by the university. The college runs in three shifts –Morning (extended day), Day and Evening shifts.
4. The college also provides three NCTE teachers training courses that are B.Ed , B.P.Ed. and M.P.Ed.
5. The college is well connected by railway train and road ways: Panskura railway station, an important junction station in S. E. Railways and the National Highway-6 are in very close proximity to the college.
6. The college is having a good number of faculty members-59 permanent teaching staff , 47 PTTs and 14 CWTTs. More than 50% permanent teaching staff members are having Ph.D. degree and others are engaged in doing their Ph.D. Research Wing in the college is very strong. UGC has promoted the college from UG College to Ph.D. College. Total grant for the projects is Rs.2.2251 crore. College is selected for grant from DST FIST.
7. The teachers regularly publish their research articles in the national and international Journals. Since 2011 faculty members have published 290 papers in peer reviewed Journal.
8. Regular meetings of the Teacher Forum of the college to explore ways and means for academic and infrastructural development.
9. Good number of students of our college secures position in the University Examinations.
10. Good number of girl students are getting stipend from “Kanyashree” project of West Bengal Government.
11. Good rapport among all the inmates of the college.
12. Modern and improved central library. The students can access the books electronically.

13. All the students of the college are member of the Students Health Home. The college also has a qualified medical practitioner who looks after the medical facility in the college.
14. Electricity backup of the entire college buildings by three Generators of 66, 30 & 15kVA.
15. Most of the staff members of the college are members of the employees Credit Society from where they can take loan easily.
16. The NCC unit has been started under 56 Bengal Battalion. RAISING OF NCC: COY NO -06/55

WEAKNESS:

1. There are 12 Govt. sanctioned faculty posts are lying vacant. Even there is an embargo of appointing PTT or CWTT (from September 2010).
2. Number of permanent Non-Teaching staff is also inadequate.
3. As the college have large number of students with 29 academic programmes, the shortage building space is an important problem.
4. As the college is far away from Kolkata, industries are not showing much interest to come to the college for campus interview.
5. Since the college is rural based the language has been a big barrier.
6. The college has to create more facilities for the Physically Challenged students.
7. Shortage of journals and books in a few departments.
8. The new library building and the sports complex couldn't be completed due to lack of fund.
9. Shortage of adequate space to accommodate large number of students.

OPPORTUNITIES:

1. College has an opportunity to have strong support from Alumni, former faculty members and other well-wishers by organizing regular alumni meet.
2. College has a potential to enhance the activities of Study centers of Netaji Subhas Open University and DDE of Vidyasagar University.
3. College has a potential for active Academic Tie up and collaboration with national and foreign universities for new generation courses.
4. College can engage more students in extra-curricular & co-curricular activities through participation in the college level and inter-college level competition.
5. Students can be attracted to diploma/certificate courses to make them self-dependent.
6. College has opportunity to procure neighbouring lands for its further expansion.
7. The medical insurance to the inmates of the college has been initiated.

CHALLENGES:

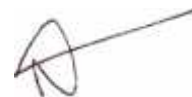
1. To create more Government sanctioned Teaching and Non-Teaching posts.
2. To reduce dropout rates.
3. Career counseling of the economically, socially and educationally backward rural students. Many of our students are 1st generation learners.
4. To provide modern facilities to the students.
5. Modernizing the college in such a manner so that the college can achieve the status of Centre of Excellence.
6. To start P.G courses in more subjects in order to facilitate the higher education to the doorstep of our students.
7. To run UG and PG and PH D courses effectively in parallel.
8. To get the status of an autonomous college

8. Plans of institution for next year

- a. Completion of unfinished buildings, toilet block and other consideration of constructions and maintenance works.
- b. Development of internal drainage system.
- c. More Books to be procured for both UG and PG students.
- d. To make the Training and Placement cell more effective.
- e. Peer perception from different institution should be started online.
- f. To develop infrastructure for research activities.
- g. Increase number of equipment in the laboratories.
- h. To motivate and involved the students in social activities.
- i. Implementation of norms and regulations as notified by the UGC and Higher Education Department, Govt. of Wes Bengal
- j. To complete and upload AQAR 2017-2018



Dr Nirmalya Das
IQAC Coordinator
Coordinator
IQAC
PANSKURA BANAMALI COLLEGE



Prof. Nandan Bhattacharyya
Principal
Principal
Panskura Banamali College

BEST PRACTICE #01, 2016-17

Title: Mentor-mentee programme

Context:

Regular monitoring of the students for academic development

The objectives:

1. To improve quality of education
2. To increase attendance and reduce the rate of dropout rate
3. To identify the individual problems of the students
4. To increase personal contact between students and teachers
5. To develop parent-teacher's involvement
6. To solve the various problems of the students.

The Practice:

1. No of students are equally divided among the number of teachers in each academic departments
2. Monthly meeting with the students
3. Identification of problems of individual students
4. Discussion about the problems of individual students
5. Increase student attendance in the class

Obstacles faced/Problems encountered:

1. More number of students
2. Shortage of permanent faculty
3. Lack of awareness among the guardian
4. Poor attendance of guardians in parent-teachers meeting

Evidence of Success:

It is encouraging to all the student, teachers and guardians to involve in the process to improve the academic quality of the students as well as the institution.

Resources Required:

1. No of teachers
2. Regular communication system.

Contact Details:

**The Principal Panskura Banamali
College Panskura RS PIN721152
WB, INDIA
Email: principal.pbc@gmail.com
03228-252222**

ANNEXURE I**PANSKURA BANAMALI COLLEGE Questionnaire No. 1:
STUDENT FEEDBACK ON SUBJECT****Name of the Student:****Year/Semester:****Subject:****Department:**

Students are requested to rate the course on the following attributes using 4-point scale shown. The format given is for one course. Do the same for other courses on separate page.

4	3	2	1
↓	↓	↓	↓
VERY GOOD	GOOD	SATISFACTORY	UNSATISFACTORY

Sl. No,	Parameters	A Very Good	B Good	C. Satisfactory	D Unsatisfactory
1.	Extent of coverage of course				
2.	Work load of the subject				
3.	Applicability/relevance to real life situation				
4.	Relevance of the subject in Relation to the understanding of the major field				
5.	Availability of text book				
6.	Relevance of the subject covered to the examination/tests				
7.	Additional remedial teaching for better understanding of the subject				
8.	Overall rating				
9.	Suggestion (s) if any for improvements				

PANSKURA BANAMALI COLLEGE

Questionnaire No. 2: STUDENT FEEDBACK ON TEACHER

Name of the Teacher:

Year/Semester:

Subject:

Department:

Please rate the teacher on the following attributes using 4-point scale shown.

4	3	2	1
↓	↓	↓	↓
VERY GOOD	GOOD	SATISFACTORY	UNSATISFACTORY

Sl. No	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1.	Knowledge base of the teachers perceived by you				
2.	Communication skill in terms of articulation & comprehensibility				
3.	Sincerity/commitment of the teacher				
4.	Interest about the subject generated by the teacher				
5.	Ability to integrate content with other courses				
6.	Accessibility of the teacher in and out of The class (includes availability of the teacher to motivate further study and discussion outside classroom and inside the campus)				
7.	Lecture was				
8.	Subject coverage was				
9.	Nature of delivery was				
10.	Whether questions from students were encouraged				
11.	Presentation of the lecture was				
12.	Overall rating				
13.	Comments on strong points of the teacher				
14.	Suggestion (s) if any for improvements				

ANNEXURE II
ACADWMIC CALANDER 2016-17

Month	No. of Week to Academic Session	Dates in the week	Holidays	No of no class days	No. of days available for holding Class/Exam	Remark
July 2016	1 st	July (01-02)	Nil	Nil	2	UG & PG Exam., Commencement of B.Ed. (SEM-I) Class
	2 nd	July (3-9)	03.07.2016 Sunday 06.07.2016 RathaJatra 07.07.2016 Id-UI-Fitre	2	5	UG & PG Exam., Class for B.Ed.
	3 rd	July (10-16)	10.07.2016 Sunday	1	6	UG Esam up to 11.07.2016 12.07.2016-Commencement of 1 st year B.A./B.Sc./B.Com. Classes
	4 th	July (17-23)	17.07.2016 Sunday	1	6	22.07.2016 Starting day of admission of 3 rd year B.A/B.Sc/B.Com students
	5 th	July(24-30)	24.07.2016 Sunday	1	6	28.07.2016Commencement of 3 rd year B.A/B.Sc/B.Com Classes
July-August 2016	6 th	July-31-Aug-06	31.07.2016 Sunday	1	6	Class for UG & B.Ed.
August 2016	7 th	August (07-13)	07.08.2016 Sunday	1	6	08.08.2016 starting day of admission of 2 nd year B.A/B.Sc/B.Com students 12.08.2016 Last date of change of subjects for 1 st year B.A/B.Sc.B.Com students 12.08.2016-Commencement of 2 nd year B.A/B.Sc/B.Com classes
	8 th	August (14-20)	14.08.2016 Sunday 15.08.2016 Independence day	2	5	16.08.2016-Commencement of PG Class 18.08.2016 Last date of submission of academic auditing report to V.U.
	9 th	August (21-27)	21.08.2016 Sunday 25.08.2016 Janmashthami	2	5	24.08.2016 Last date of admission for 3 rd year B.A/B.Sc/B.Com students
August-September 2016	10 th	Aug (28-31)- sep (01-03)	28.08.2016 Sunday	1	6	31.08.2016-Last date of admission for 2 nd year B.A/B.Sc/B.Com students 02.09.2016-Last date of filling up of registration forms for 1 st year B.A/B.Sc/B.Com students
September 2016	11 th	August (04-10)	04.09.2016 Sunday	1	6	1 st week of September Inter College Cultural Meet 07.09.2016-Last date of submission of registration forms by the college to the University for verification. NAAC visit from 08.09.2016 to 10.09.2016
	12 th	August (11-17)	11.09.2016 Sunday 12.09.16 Id-Uz. Zuha	2	5	16.09.2016-Last date of submission of Teachers Biodata to Vidyasagar University
	13 th	August (18-24)	18.09.2016 Sunday	1	6	Class for UG, PG, B.Ed & B.P.Ed
September-October 2016	14 th	Sep-25 – October-01	25.09.2016 Sunday 29.09.16 V. U. Foundation day 30.09.2016 Mahalaya	3	4	27.09.2017 Last date of submission of registration form to Vidyasagar University by the college for 1 st year B.A/B.Sc.B.Com students <u>without fine</u>

October 2016	15 th	October (02-08)	02.10.2016 Sunday (Gandhiji's birth day 07.10.16-08.10.2016 Puja holidays	3	4	Puja holidays from 07.10.2016
	16 th	October(09-15)	09.10.2016 (Sunday) 10.10.16-15.10.16 Puja holiday 12.10.2016 Muharram	7	Nil	Puja holidays
	17 th	October (16-22)	16.10.2016 Sunday 17.10.2016 to 22.10.2016 Puja holiday	1	6	21.10.2016 Last date of submission of registration form to Vidyasagar University by the college for 1 st year B.A/B.Sc.B.Com students with fine Puja holidays class for PG
	18 th	October (23-39)	23.10.2016 Sunday 23.10.2016 to 29.10.16-Puja holiday 29.10.2016 Kalipuja	2	5	Puja holidays Class for PG
October-November-2016	19 th	October-30-November 05	30.10.2016-Sunday 30.10.2016 to 31.10.16 (Kalipuja/Bhatridwitya)	2	5	Puja holidays Class for UG, PG, B.Ed , B.P.Ed & M.P.Ed classes resume
November 2016	20 th	November (06-12)	06.11.2016 Sunday	1	6	Class
	21 st	November (13-19)	13.11.2016 Sunday 14.11.2016 GuruNanak's birthday	2	5	Class
	22 nd	November (20-26)	20.11.2016 Sunday	1	6	Internal assessment test for part-I HONS to be held. 21.11.2016 Last date of submission of registration form to Vidyasagar University by the college for 1 st year B.A/B.Sc/B.Com students with super delay fine
November-December 2016	23 rd	Nov.(27-30)-Dec.(01-03)	27.11.2016 Sunday	1	6	Class
December 2016	24 th	December (04-10)	04.12.2016 Sunday	1	6	Class
	25 th	December (11-17)	11.12.2016 Sunday 13.12.2016 Fateha Duaz Daham	2	5	Internal assessment test for part-II HONS to be held. Exam of B.Ed.
	26 th	December (18-24)	18.12.2016 Sunday	1	6	Internal assessment test for part-III HONS to be held, Exam of B. Ed.
December 2016	27 th	December 25-31	25.12.2016 Christmas day (Sunday) 26.10.2016-31.12.2016 Winter recess	7	Nil	Study leave for PG

January 2016	28 th	January (01-07)	01.01.2017 New years day (Sunday)	1	6	Class for UG, B.Ed, B.Ped & M.P.Ed resumes
	29 th	January (08-14)	08.01.2017 Sunday 12.01.2017 Vivekananda's birth day 14.01.17 Poush sankranti	3	4	Class
	30 th	January (15-21)	15.01.2017 Sunday	1	6	Class, internal assessment test for Part-III HONS
	31 st	January (22-28)	22.01.2017 Sunday 23.08.2016 Netaji's Birthday 26.01.2017 Republic day	3	4	Class for UG, B.Ed, B.Pd, M.P.Ed
January-February 2017	32 nd	January-29-February 04	29.01.2017 Sunday 01.02.2.17 & 02.02.17 Saraswati puja	3	4	Internal assessment test for Part-III general
February 2016	33 rd	February (05-11)	05.02.2017 Sunday	1	6	Class for UG, B.Ed, B.Pd, M.P.Ed
	34 th	February (12-18)	12.02.2017 Sunday	1	6	Class for UG, B.Ed, B.Pd, M.P.Ed
	35 th	February (19-25)	19.02.2017 Sunday	1	6	Internal assessment test for Part-II HONS
February-March 2017	36 th	February-26-March-04	26.02.2017 Sunday 27.02.2017 Sudden demise of late Narayan Patra	2	5	Internal assessment test for part-I HONS & Part-II general
March 2016	37 th	March (05-11)	05.03.2017 Sunday	1	6	06.03.2017 closing of 3 rd year B.A/B.Sc.B.Com classes
	38 th	March (12-18)	12.03.2017 Sunday 13.03.2017 Doljatra	2	5	Internal assessment test for Part-I general
	39 th	March (19-25)	19.03.2017 Sunday	1	6	Class for UG (1 st year & 2 nd year), B.Ed, B.Pd, M.P.Ed
March-April 2017	40 th	March-26-April - 01	26.03.2017 Sunday	1	6	Class for UG (1 st year & 2 nd year), B.Ed, B.Pd, M.P.Ed
April 2016	41 st	April (02-08)	02.04.2017 Sunday	1	6	Class for PG
	42 nd	April (09-15)	09.04.2017 Sunday 14.04.2017 Good Friday (Chaitra Sankranti) (Dr. Ambedkar's Birthday) 15.04.2017 Bangla Nababarsha	3	4	Class for PG
	43 rd	April (16-22)	16.04.2017 Sunday	1	6	Class for PG
	44 th	April (23-29)	23.04.2017 Sunday	1	6	Class for PG (3 rd SEM)
April-May 2016	45 th	April-30 May (01-06)	30.04.2017 Sunday 01.05.2017 May day	2	5	Class for PG (3 rd SEM)
May 2016	46 th	May (07-13)	07.05.2017 Sunday 09.05.2017 Rabindranath birth day	2	5	Class for PG (3 rd SEM)
	47 th	May (14-20)	14.05.2017 Sunday 16.05.2017-20.15.2017 (summer recess)	1	6	Exam, Administrative work, academic task etc, Study leave for PG
	48 th	May (21-27)	21.05.2017 Sunday 22.05.2017-27.05.2017 summer recess	1	6	Exam, Administrative work, academic task etc,

May-June	49 th	May-28 June-03	28.05.2017 Sunday 29.05.2017- 03.06.2017 summer recess	1	6	Exam, Administrative work, academic task etc,
June 2016	50 th	June (04- 10)	04.06.2017 Sunday 05.06.2017- 10.06.2017 Summer recess	1	6	Exam, Administrative work, academic task etc,
	51 st	June (11- 17)	11.06.2017 Sunday 12.06.2017- 17.06.2017 Summer recess	1	6	Exam, Administrative work, academic task etc,
	52 nd	June (18- 24)	18.06.2017 Sunday 19.06.2017- 24.06.2017 Summer recess	1	6	Exam, Administrative work, academic task etc,

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	53 rd	June (25-30)	25.06.2017 Sunday 26.06.2017 ID II Fitre 27.06.2017-30.06.2017 Summer recess	2	4	Exam, Administrative work, academic task etc,
Total				89	276	